

Agenda

Convener (Adam)

- 1.1 Thank you for training
 - 1.1.1 Feedback? Could add a meet and greet for volunteers to meet their project officers
- 1.2 Risk Assessments
 - 1.2.1 Sent out to project officers
 - 1.2.2 If need help, can send back to Adam and he will help add things
 - 1.2.3 Need to make sure risk assessments are exhaustive so they get accepted
- 1.3 PVGs
 - 1.3.1 Madras, Kilmaron School, St Andrews Care Home
 - 1.3.2 Send any names to Adam ASAP
- 1.4 Tech Officer
 - 1.4.1 Need to find one
 - 1.4.2 Last tech officer started a website, need to finish it
 - 1.4.3 Social media post about SVS looking for a tech officer
- 1.5 Logging hours
 - 1.5.1 Committee members can log hours for meetings as we now all have accounts
 - 1.5.2 Sheets that volunteers can take to volunteering to log their hours, they can get it signed and it should then be approved
 - 1.5.3 Volunteers can log travel time

Treasurer (Andy) - absent

2.1

Secretary (Aggie)

3.1

Events officer (Martha)

- 4.1 SVS Ball?
 - 4.1.1 If it was to happen, would be next semester
 - 4.1.2 Could invite volunteers and people from projects
 - 4.1.3 Could ask people in the projects if they would be interested to get an idea of numbers, and how much money we could spend
 - 4.1.4 It is possible money could come from other sources, e.g. local businesses, and could look at finding a venue and caterer
 - 4.1.4.1 Rocca?
 - 4.1.5 Could organise a fundraiser
 - 4.1.6 Would have to choose one thing to donate the money to
 - 4.1.6.1 Families First?
 - 4.1.7 Let's get the ball rolling!
- 4.2 Gives back awards
 - 4.2.1 SVS and charities team up and volunteers get recognised at it

- 4.2.2 Could wait for this to grow and become a bigger event
- 4.3 Could also organise a committee dinner

Publicity Officer (Alex)

5.1 RASA

Development officer (James)

6.1 Alumni

6.1.1 Facebook Group

6.1.1.1 Add James as admin to group

6.1.1.2 Add past SVS committee members to group

6.1.1.3 Trying to add previous committee members and volunteers to the group, e.g. getting them involved in events, fundraising, etc.

6.1.2 LinkedIn

6.1.2.1 Have set up an SVS LinkedIn

Adults with Additional Needs P.O. (Simone)

7.1

Animals P.O. (Jessie) - absent

8.1

Befriending P.O. (Lisa)

9.1

Community P.O (Lauren)

10.1

Elderly P.O. (Caroline)

11.1

Environmental P.O. (Cara) - absent

12.1

Youth P.O. (Brynn) - absent

13.1

Youth with Additional Needs P.O. (Chloe)

14.1

AORB

15.1 Rymonth House

15.1.1 Organise training for current volunteers, or open project to new volunteers as they need more volunteers

15.2 Would like to organise something for people in the service sector

15.2.1 They are doing valuable work and we would like to give them recognition and appreciation for it

15.2.2 Would probably have to happen next semester, but should start organising this semester

15.2.3 Could get in touch with other societies and have a joint event