

## Agenda 11.03.19

Convener (Adam)

- 1.1 Congratulations, and thank you all!
- 1.2 Handovers
  - 1.2.1 Start writing handovers over the break
  - 1.2.2 Can update handover you were given last year
- 1.3 AGM Date
  - 1.3.1 Possibly Monday 15<sup>th</sup> April?
    - 1.3.1.1 15<sup>th</sup> April provisionally
- 1.4 Gives Back Awards
  - 1.4.1 Thanking people who have contributed to SVS this year
  - 1.4.2 Project officers can look through their volunteers to nominate people
  - 1.4.3 If there is a charity/organisation anyone wants to invite to the event, can start to do this
    - 1.4.3.1 Up to 8 spots to fill
- 1.5 Pub quiz (02.03.19)
  - 1.5.1 Risk assessment has been sent
  - 1.5.2 Rounds need to be written (by 2<sup>nd</sup>)
  - 1.5.3 Publicising over spring break
    - 1.5.3.1 Project officers can email volunteers
  - 1.5.4 Money
    - 1.5.4.1 Nachos for each table
    - 1.5.4.2 Can ring before to pre-order
    - 1.5.4.3 Plan for 30
      - 1.5.4.3.1 Committee can bring friends and invite people

Treasurer (Andy)

2.1

Secretary (Aggie)

3.1

Events officer (Martha)

4.1

Publicity Officer (Alex)

5.1

Development officer (James)

6.1

Adults with Additional Needs P.O. (Simone)

7.1

Animals P.O. (Jessie)

8.1

Befriending P.O. (Lisa)

9.1

Community P.O (Lauren) - Absent

10.1

Elderly P.O. (Caroline)

11.1

Environmental P.O. (Cara) - Absent

12.1

Youth P.O. (Brynn)

13.1

Youth with Additional Needs P.O. (Chloe)

14.1

AORB

15.1