

## Agenda

Convener (Adam)

1.1 Deadlines

1.1.1 PVG deadline – this Friday (19<sup>th</sup>)

1.1.1.1 If your project has PVGs, please try to get them in by Friday

1.1.1.2 Can get them processed sooner and people can start  
volunteering sooner

1.1.2 Risk assessments – Friday of reading week (26<sup>th</sup>)

1.2 Active listening training

1.2.1 Nick – Director of wellbeing has offered to do this

1.2.2 Can everyone make Monday 6pm?

1.3 Committee Christmas Dinner

1.3.1 Lisa said she could maybe host this

1.3.2 Which week is best?

1.3.2.1 Provisionally say Week 11

1.4 Tech officer

1.4.1 Try and get this sorted this week

1.4.2 If anyone has any computer science friends/ can reach out to someone  
who does computer science

Treasurer (Andy)

2.1

Secretary (Aggie)

3.1

Events officer (Martha)

4.1

Publicity Officer (Alex)

5.1

Development officer (James)

6.1

Adults with Additional Needs P.O. (Simone) - Absent

7.1

Animals P.O. (Jessie) - Absent

8.1

Befriending P.O. (Lisa) - Absent

9.1

Community P.O (Lauren)

10.1 St Andrews Day one-off event

10.1.1 200 volunteers

10.1.2 Nothing to do for this at the moment

Elderly P.O. (Caroline) - Absent

11.1

Environmental P.O. (Cara)

12.1

Youth P.O. (Brynn)

13.1 December 10<sup>th</sup> week

13.1.1 Event to decorate cookies and watch a film

13.1.2 Would have to pay for pizza

13.1.3 Anyone who would like to come to this would be welcome

13.2 Want to do another aquarium trip on November 10<sup>th</sup>

13.2.1 10 children

13.2.2 Befrienders get in for free, so shouldn't have to pay

Youth with Additional Needs P.O. (Chloe)

14.1

AORB

15.1 Store cupboard

15.1.1 The floor has been cleaned

15.1.2 This shouldn't have effected SVS as is all on the shelves

15.2 LinkedIn

15.2.1 Everyone on the committee can pair their account with SVS

15.2.2 This would be a good way to promote SVS more