

Agenda 14.10.19

Convener (Lisa)

1.1. Lead volunteers

1.1.1. If any project officers find they have too much work, they can assign lead volunteers to their projects

1.1.2. Choose volunteers that attend regularly/have volunteered for a long time

1.2. Project Facebook groups

1.2.1. Creating Facebook groups could make it easier to get to know each other, and to avoid lots of emails

Treasurer (Flora) - Absent

2.1.

Secretary (Aggie)

3.1.

Events officer (Alex)

4.1. Event at The Rule, 15.10.19

4.1.1. 7:00pm

4.1.1.1. Someone needs to be there at the beginning to start things up (open tab)

4.1.1.2. We could push the event to **7:30pm** so that more committee members can attend from the beginning

4.1.1.3. We will offer different drinks on offer for people who come

4.1.2. Tab

4.1.2.1. Pitchers/set amounts of alcohol we've already collected

4.1.2.1.1. Could make it easier for people to get drinks

4.1.2.1.2. Would make it more difficult for people to take advantage of open bar

4.1.3. Food

4.1.3.1. We have requested nachos, but staff at The Rule said it might not be possible

4.1.4. Committee members

4.1.4.1. Leading the event

4.1.4.1.1. Lisa and Alex will not be there from the beginning, so someone else should introduce volunteers to the event

4.1.4.2. Mingling

4.1.4.2.1. All of the committee should talk to the volunteers and make them feel welcome

4.1.4.3. Identifying committee members

4.1.4.3.1. Committee members can wear stickers with their name and committee role

4.1.4.3.2. Volunteers can then talk to committee members if they have questions

Publicity Officer (Grace)

5.1.

Development officer (Adam)

6.1.

Adults with Additional Needs P.O. (Simone)

7.1.

Animals P.O. (Georgie) - Absent

8.1.

Befriending P.O. (Jessica)

9.1.

Community P.O (Brooke)

10.1.

Elderly P.O. (Sophie)

11.1. Tuesday 29th, 6:00 Meal Makers charity talk

11.1.1. Could have food and drinks after

11.1.1.1. 6:00-8:00pm

11.1.1.2. Need to make sure food is allowed in the rooms

11.1.1.3. If we are not allowed to order food to the room, we can organise the union to provide food

11.1.2. Mansfield or union room – university buildings

11.1.2.1. Can rent rooms out

11.1.2.2. They want lots of volunteers, so we can help them organise this event to promote it

11.1.3. Open to everybody, not just SVS

Environmental P.O. (Cara)

12.1.

Youth P.O. (Chloe) - Absent

13.1.

Youth with Additional Needs P.O. (Abbey) - Absent

14.1.

AORB

15.1.